

Meeting: **Council**
Date: **24 May 2023**
Time: **7.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All Members of the Council**

YOU ARE HEREBY SUMMONED to attend a meeting of the Council on the date and at the time shown above.

Anyone who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Please note there will be 37 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.



Dr Susan Priest
Chief Executive

1. **Apologies for Absence**
2. **Election of Chairman of the Council**

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our
website
www.folkestone-hythe.gov.uk

3. **Election of Vice-Chairman of the Council**

4. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

5. **Minutes (Pages 7 - 12)**

To receive the minutes of the meeting of the council held on 4 May 2022 and to authorise the Chairman of the Council to sign them as a correct record.

6. **Election of the Leader of the Council**

7. **Statement from the Leader of the Council including delegation arrangements**

8. **Appointments to Committees and Sub-Committees of the Council (including the appointment of Chairmen and Vice-Chairmen) (Pages 13 - 18)**

This report lists the committees and sub-committees of the Council. The description of the role and function of each committee contained in this report is a summary only and the full definition and description of each is set out in the constitution.

Please note, the names of those nominated for each committee will be provided at the meeting.

9. **Delegation of non-Executive functions (Pages 19 - 36)**

The Council's constitution requires that the scheme of delegations be agreed by the Council at its annual meeting. This report sets out the scheme.

10. **Schedule of meetings for 2023/24 (Pages 37 - 40)**

The Council is required to approve the annual schedule of meetings for the municipal year 2023/2024. The proposed annual schedule of meetings for 2023/24 is appended to this report, including dates for the whole of May for the following municipal year, as per the Council Procedure rules set out in part 4.2, paragraph 1.1.2(i) of the constitution.

11. **Annual report on policies and strategies adopted by Cabinet and update on urgent decisions 2022/23 (Pages 41 - 44)**

This report is the annual report of policies and strategies that have been adopted, by Cabinet, during the 2022/23 municipal year.

12. **Annual report of the Audit and Governance Committee 2022/23
(Pages 45 - 50)**

This report summarises the achievements of the Audit and Governance Committee against the terms of reference for the period 1 April 2022 to 31 March 2023 and details the impact that it has made on the overall system of internal control in operation.

13. **Annual report of the Overview and Scrutiny Committee 2022/23
(Pages 51 - 62)**

This report sets out the work that the Overview and Scrutiny Committee and the Finance and Performance Sub-Committee have completed during 2022/2023.

14. **Annual Scrutiny work programme 2023/24 (Pages 63 - 66)**

This report presents recommendations for the work programme for the overview and scrutiny committee for 2023/24.